

### Attendance Information for Parents

The most important thing to us is that your child learns and makes progress. We also wish to ensure that they are happy in school and achieve their potential. The best way to achieve this is regular attendance at school.

The Law states that all school age children (between 5 & 16) must attend school. Parents are responsible for making sure their child attends school regularly and the Local Authority may take legal action if you fail to do this.

#### Attendance Percentages:

100% -96% Excellent attendance which will have a positive impact on your child's education

95% - 90% Cause for concern which will have an impact on your child's education

90% & below Serious cause for concern which will have a detrimental impact on your child's education

| Attendance Percentage | Number of sessions missed | Equivalent number of days missed | Equivalent number of weeks missed | Equivalent number of lessons missed |
|-----------------------|---------------------------|----------------------------------|-----------------------------------|-------------------------------------|
| 100%                  | 0                         | 0                                | 0                                 | 0                                   |
| 95%                   | 19                        | 9.5                              | 2                                 | 48                                  |
| 90%                   | 38                        | 19                               | 4                                 | 95                                  |
| 85%                   | 57                        | 28.5                             | 6                                 | 143                                 |
| 80%                   | 76                        | 38                               | 8                                 | 190                                 |
| 75%                   | 95                        | 47.5                             | 9.5                               | 238                                 |
| 70%                   | 114                       | 57                               | 11.5                              | 285                                 |

#### Achievement:

- 17 school days missed = 91.1% attendance for the year
- 34 school days missed = 82.1% attendance for the year
- A 2 week holiday means you can't get more than 94.7% attendance that year
- Missing 15 minutes of school every day adds up to 9 whole days throughout the year

We hope the dates opposite help you to plan any family holidays. The guidance from Northants County Council is to not authorise any holidays in term time. Legislation decrees that as of June 2016 the local authority will issue a fixed penalty notice (PN) for any unauthorised absences that are **10 sessions consecutive or within a 6 week period**. The PN is issued per parent per child with an invoice of upto £120.

Please ensure all holidays are taken in school holiday time. This will minimise the impact of holidays on teaching and learning. We will still require a form to be completed if you do decide to take your child out of school so that we know of their whereabouts. PN are dealt with by NCC and not the school.

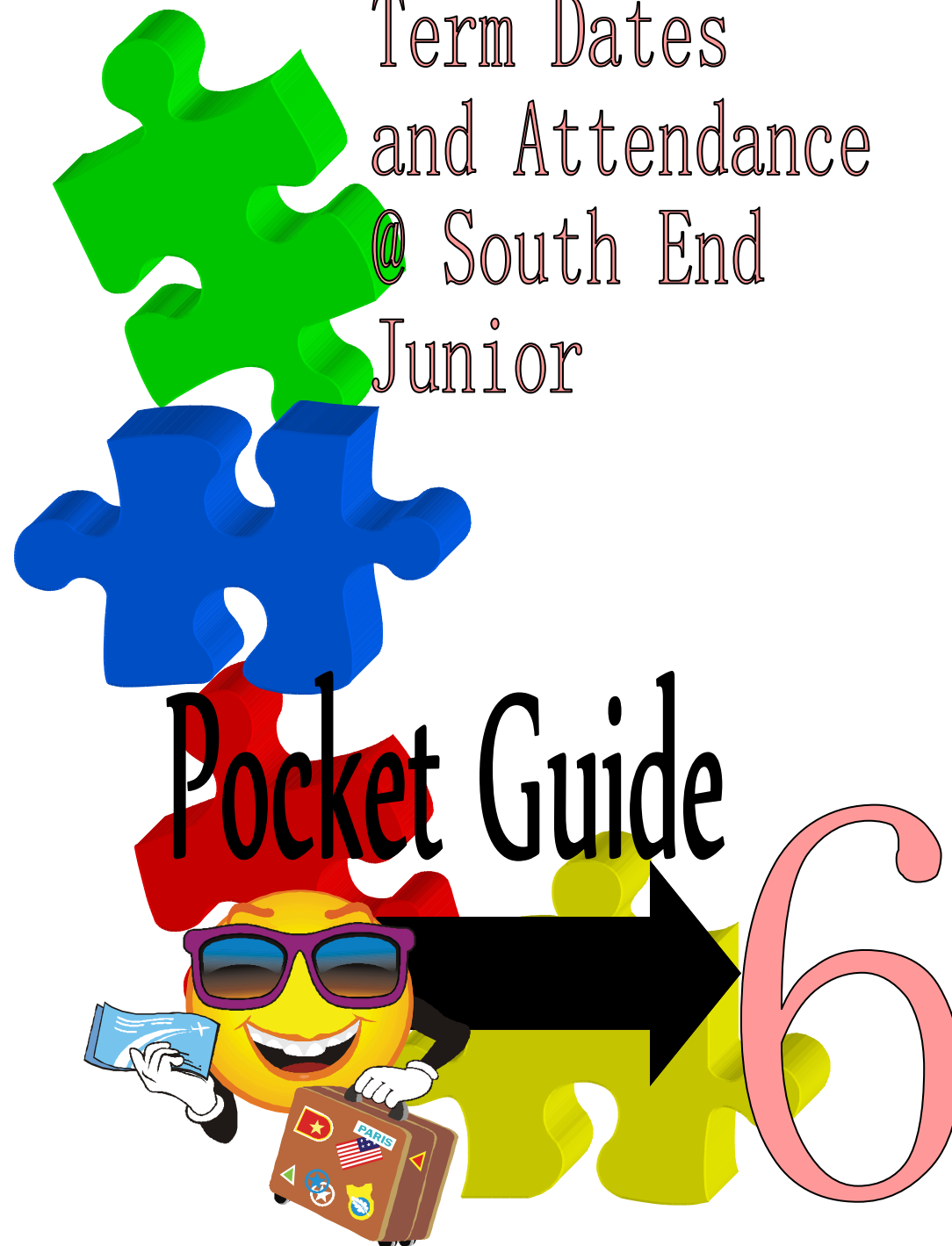
#### Attendance surgeries:

All attendance is tracked carefully throughout the year. Any child who has attendance lower than 96%, and for reasons we are not aware of, will be invited to attendance surgery. This is an opportunity to discuss any barriers to attendance and how we can raise your child's attendance.

We would also like to remind all parents that when your child reaches Year 6 they do Statutory Assessments (SATs) and would ask you not to book any holiday during the month of May.

As you are aware late arrivals after close of registration are classed as 'unauthorised' and are recorded and reported to the DfE. Please help us keep these to a minimum by getting your child to school by 8.40am each day. Any absences must be reported to school by telephone first thing in the morning on the first day of absence.

# Term Dates and Attendance @ South End Junior



SCHOOL TERM DATES 2017/2018

SUMMER 2017

**TRAINING DAY 1**                      **Friday 1 September 2017**  
**TRAINING DAY 2**                      **Monday 4 September 2017**

AUTUMN 2017

Re-open                              Tuesday 5 September 2017  
Close                                  Friday 20 October 2017  
**TRAINING DAY 3**                      **Monday 30 October 2017**  
Re-open                              Tuesday 31 October 2017  
Close                                  Wednesday 20 December 2017

SPRING 2018

**TRAINING DAY 4**                      **Wednesday 3 January 2018**  
Re-open                              Thursday 4 January 2018  
Close                                  Friday 9 February 2018  
  
Re-open                              Monday 19 February 2018  
Close                                  Thursday 29 March 2018

SUMMER 2018

**TRAINING DAY 5**                      **Monday 16 April 2018**  
Re-open                              Tuesday 17 April 2018  
Close                                  Friday 4 May 2018  
**Bank Holiday**                              **Monday 7 May 2018**  
Re-open                              Tuesday 8 May 2018  
Close                                  Friday 25 May 2018  
  
Re-Open                              Monday 4 June 2018  
Close                                  Friday 20 July 2018

SCHOOL TERM DATES 2018/2019

SUMMER 2018

**TRAINING DAY 1**                      **Tuesday 4 September 2018**

AUTUMN 2018

Re-open                              Wednesday 5 September 2018  
Close                                  Friday 19 October 2018  
**TRAINING DAY 2**                      **Monday 29 October 2018**  
Re-open                              Tuesday 30 October 2018  
Close                                  Wednesday 19 December 2018

SPRING 2019

**TRAINING DAY 3**                      **Thursday 3 January 2019**  
**TRAINING DAY 4**                      **Friday 5 January 2019**  
Re-open                              Monday 7 January 2019  
Close                                  Friday 15 February 2019  
  
Re-open                              Monday 25 February 2019  
Close                                  Friday 5 April 2019

SUMMER 2019

**TRAINING DAY 5**                      **Tuesday 23 April 2019**  
Re-open                              Wednesday 24 April 2019  
Close                                  Friday 3 May 2019  
**Bank Holiday**                              **Monday 6 May 2019**  
Re-open                              Tuesday 7 May 2019  
Close                                  Friday 24 May 2019  
  
Re-Open                              Monday 3 June 2019  
Close                                  Wednesday 24 July 2019

School Day:

**8.40am** Registration, **8.50am** Morning lessons, **10.35am** Morning Break, **10.50am** Morning lessons continue  
**12.05pm** Lunch, **1pm** Afternoon lessons, **3pm** End of school Day, **4pm** End of clubs