

### Attendance Information for Parents

The most important thing to us is that your child learns and makes progress. We also wish to ensure that they are happy in school and achieve their potential. The best way to achieve this is regular attendance at school.

The Law states that all school age children (between 5 & 16) must attend school. Parents are responsible for making sure their child attends school regularly and the Local Authority may take legal action if you fail to do this.

#### Attendance Percentages:

100% -96% Excellent attendance which will have a positive impact on your child's education

95% - 90% Cause for concern which will have an impact on your child's education

90% & below Serious cause for concern which will have a detrimental impact on your child's education

Attendance Percentage	Number of sessions missed	Equivalent number of days missed	Equivalent number of weeks missed	Equivalent number of lessons missed
100%	0	0	0	0
95%	19	9.5	2	48
90%	38	19	4	95
85%	57	28.5	6	143
80%	76	38	8	190
75%	95	47.5	9.5	238
70%	114	57	11.5	285

#### Achievement:

- 17 school days missed = 91.1% attendance for the year
- 34 school days missed = 82.1% attendance for the year
- A 2 week holiday means you can't get more than 94.7% attendance that year
- Missing 15 minutes of school every day adds up to 9 whole days throughout the year

We hope the dates opposite help you to plan any family holidays. The guidance from Northants County Council is to not authorise any holidays in term time. Legislation decrees that as of June 2016 the local authority will issue a fixed penalty notice (PN) for any unauthorised absences that are **5 consecutive days**. The PN is issued per parent per child with an invoice for £120 and 28 days are given for you to settle the Penalty. If the PN is paid within the first 21 days the amount payable is reduced to £60.

Please ensure all holidays are taken in school holiday time. This will minimise the impact of holidays on teaching and learning. We will still require a form to be completed if you do decide to take your child out of school so that we know of their whereabouts. PN are dealt with by NCC and not the school.

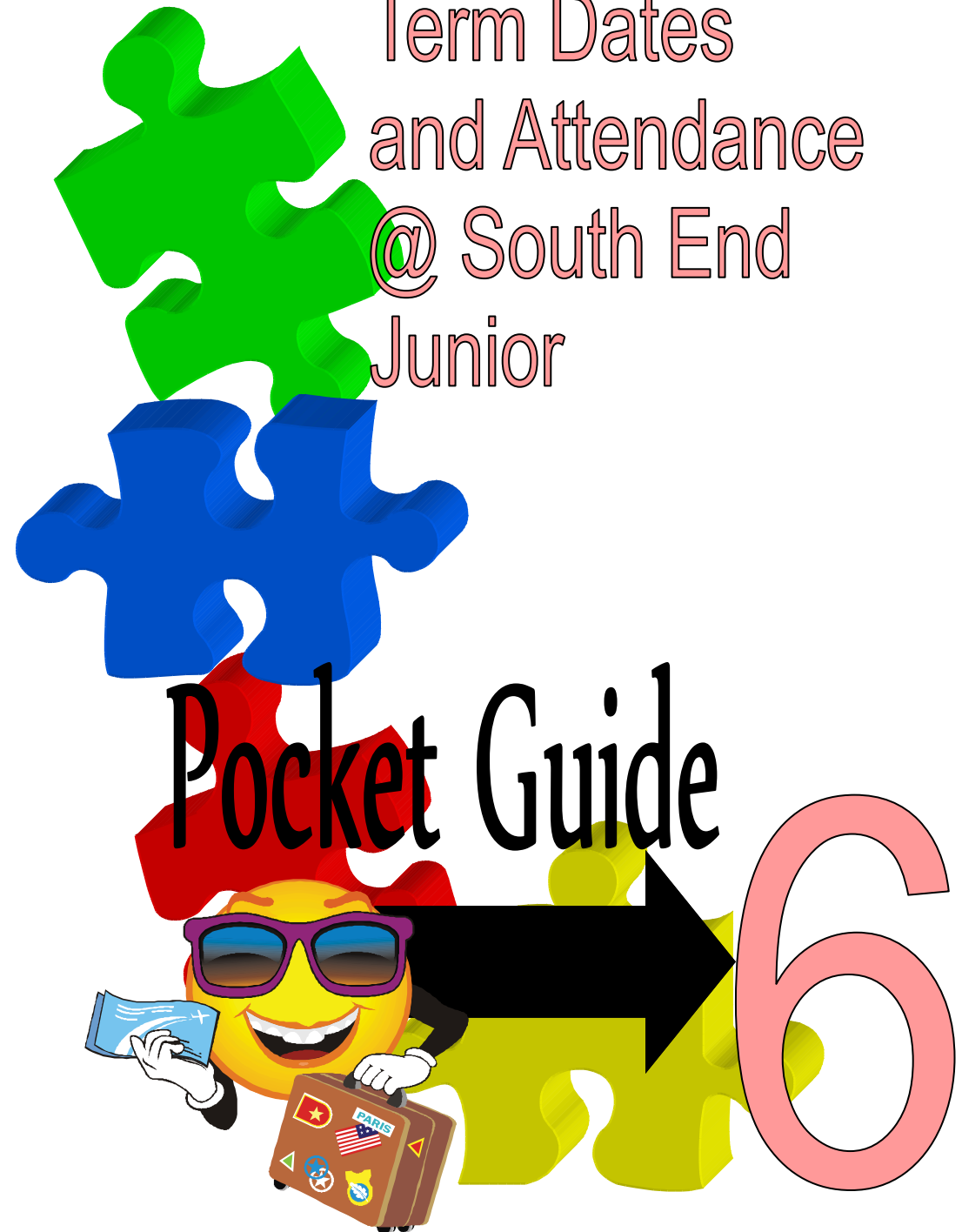
#### Attendance surgeries:

All attendance is tracked carefully throughout the year. Any child who has attendance lower than 96%, and for reasons we are not aware of, will be invited to attendance surgery. This is an opportunity to discuss any barriers to attendance and how we can raise your child's attendance.

We would also like to remind all parents that when your child reaches Year 6 they do Statutory Assessments (SATs) and would ask you not to book any holiday during the month of May.

As you are aware late arrivals after close of registration are classed as 'unauthorised' and are recorded and reported to the DfE. Please help us keep these to a minimum by getting your child to school by 8.40am each day. Any absences must be reported to school by telephone first thing in the morning on the first day of absence.

# Term Dates and Attendance @ South End Junior



SCHOOL TERM DATES 2018/2019

SUMMER 2018

**TRAINING DAY 1** **Tuesday 4 September 2018**

AUTUMN 2018

Re-open Wednesday 5 September 2018

Close Friday 19 October 2018

**TRAINING DAY 2** **Monday 29 October 2018**

Re-open Tuesday 30 October 2018

Close Wednesday 19 December 2018

SPRING 2019

**TRAINING DAY 3** **Thursday 3 January 2019**

**TRAINING DAY 4** **Friday 4 January 2019**

Re-open Monday 7 January 2019

Close Friday 15 February 2019

Re-open Monday 25 February 2019

Close Friday 5 April 2019

SUMMER 2019

**TRAINING DAY 5** **Tuesday 23 April 2019**

Re-open Wednesday 24 April 2019

Close Friday 3 May April 2019

**Bank Holiday** **Monday 6 May 2019**

Re-open Tuesday 7 May 2019

Close Friday 24 May 2019

Re-Open Monday 3 June 2019

Close Wednesday 24 July 2019

SCHOOL TERM DATES 2019-2020

SUMMER 2019

**TRAINING DAY 1** **Monday 2nd September 2019**

**TRAINING DAY 2** **Tuesday 3rd September 2019**

AUTUMN 2019

Re-open Wednesday 4th September 2019

Close Friday 25th October 2019

**TRAINING DAY 3** **Monday 4<sup>th</sup> November 2019**

Re-open Tuesday 5<sup>th</sup> November 2019

Close Friday 20th December 2019

SPRING 2020

**TRAINING DAY 4** **Friday 3rd January 2020**

Re-open Monday 6<sup>th</sup> January 2020

Close Friday 14th February 2020

Re-open Monday 24th February 2020

Close Friday 3<sup>rd</sup> April 2020

SUMMER 2020

**TRAINING DAY 5** **Monday 20<sup>th</sup> April 2020**

Re-open Tuesday 21<sup>st</sup> April 2020

Close Friday 1<sup>st</sup> May 2020

**Bank Holiday** **Monday 4<sup>th</sup> May 2020**

Re-open Tuesday 5<sup>th</sup> May 2020

Close Friday 22<sup>nd</sup> May 2020

Re-Open Monday 1<sup>st</sup> June 2020

Close Friday 17<sup>th</sup> July 2020

School Day:

**8.40am** Registration, **8.50am** Morning lessons, **10.35am** Morning Break, **10.50am** Morning lessons continue

**12.05pm** Lunch, **1pm** Afternoon lessons, **3pm** End of school Day, **4pm** End of clubs